UCAS checklist

The UCAS application process can be quite daunting.
Work through our handy checklist and it'll make the process a lot simpler and easier to manage.

- ☐ Have you registered your details on UCAS?

- ☐ Have you made your choices? This could be the same course at five different institutions, five different courses at five different institutions or five different courses at the same institution.

- ☐ Have you checked to see if you need to complete any voluntary or work experience as part of the entry requirements?

- ☐ Have you completed your personal statement?

- ☐ Has your school/college attached a reference?

- ☐ Have you completed the relevant GCSEs? You'll need your certificates as proof.

- ☐ Have you asked your school/college or friends/family to check your application for any errors?

- ☐ Have you checked the status of your offer on UCAS Hub?

  Have you received any offers?

- ☐ Have you replied to offers? Remember that universities will set deadlines by which you need to reply.

- ☐ Do you need to register for UCAS Extra?

- ☐ Check to see if you have met the entry requirements for your chosen course/university. If you have missed out by just one of your grades then check UCAS Hub as the university still may accept you.

- ☐ If you are not accepted by any of your choices you are automatically entered into Clearing - log in to UCAS Hub to check your status.