

Additional information if you are Studying at a Partner College

Starting your studies

As well as registering with the University you will also be required to enrol at your College to confirm that you are attending a University programme and to provide evidence of your qualifications and identity. You will be issued with a Teesside University Smart Card (TUSC) – further information on this is available at enrolment. It is important that you carry your TUSC at all times when on University premises.

University student email accounts

When you register you will be provided with your computer login details which you will use to access all University IT facilities. You may also be provided with a College login and a College email account.

Your login will enable you to use e-Vision to update your details and re-enrol. It is your responsibility to check e-Vision to get your results and graduate information.

You will also be issued with a University Outlook Live email account. It is important that you actively monitor this account throughout your studies as it is the University's primary means of communicating with you. You will receive emails about careers advice, job opportunities, as well as information from the Library and Students' Union. If you prefer, you can auto forward your Outlook Live emails to an alternative email address. Instructions on how to do this can be found on the website: tees.ac.uk/sections/stud/student_email.cfm.

University campus

The majority of your studies will take place on College premises. Your College will supply you with information about the facilities available on campus, such as car and cycle parking, catering, first aid, lost property etc. They will also provide you with necessary information regarding personal safety and security whilst on site.

However, you will always be welcome on the University's main campuses in Middlesbrough and Darlington. Specific information on campus facilities and services is available online: tees.ac.uk/studenthandbooks.

Student support

All college-based students are entitled to access the support services provided by the University.

T: 01642 342277

E: studenthelp@tees.ac.uk

tees.ac.uk/currentstudents

Studying additional credits

You will be enrolled primarily on one programme of study and must gain the consent of your College before enrolling on additional Teesside University modules equating to more than 30 credits. For further information contact your College office.

University Library & Information Services

All College-based students are entitled to access the services provided by the University. Further information on services is available at <http://lis.tees.ac.uk>.

IT and computing facilities

Your College will supply you with the relevant computer resources appropriate to the needs of your programme. In addition, there are over 400 networked PCs in the main campus Library and 100 at the Darlington campus. Free internet access is available in the University halls of residence and wireless networking is installed across the University campus.

Guide to University procedures and regulations

The University has regulations and codes of practice which students and staff must observe, further information can be found at tees.ac.uk/policies.

University regulations also identify processes which will be followed to ensure that individuals' rights are not impinged. You should read the University regulations, policies and procedures, because you are expected to abide by them during your time at the University.

Your Programme Leader will make you aware of any variance from assessment and progression regulations which has been approved by the Regulatory Frameworks Sub-Committee. However, where College policies and procedures are in place it is important to follow these in the first instance.

