Exporting records from EBSCO databases to RefWorks

Conduct your search.
Select any articles you want to export by adding them to a folder.

1. To add items to your folder click on the folder icon to the right of that item.

2. To view all the items you have selected, click on Folder at the top of the page or Folder View to the right.

3. You need to select the items that you want to export again from this list (or select ALL).

4. Click on Export.
Choose the version of RefWorks (Legacy or New) that you want to export your references to.

**Continue exporting to RefWorks?**

- Yes, export to the newest version of RefWorks
- No, export to the legacy version of RefWorks

If you do not have RefWorks already open and logged into, RefWorks will now automatically open and you can login.

The References will be automatically imported into RefWorks.

Click on View Last Imported Folder to see them.

**Words of caution:**

1. When you export records, RefWorks will open up in a new window each time. If you already have RefWorks open that will also remain open – i.e. you will have two windows open displaying your RefWorks account. One of these will be the previous version without the items you have just attempted to export. You will need to close this window down to keep track of your references.

2. Conference papers are exported as Journal articles and will need to be amended in your RefWorks account.