

**MSc Pre-registration Nursing Studies Recognition of Prior Learning (RPL) Portfolio**

**SCHOOL OF HEALTH & LIFE SCIENCES**

**Proposed Award: MSc Pre-registration Nursing Studies**

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| **Section 1: Basis of the claim, to be completed by the applicant** | |
| **Applicant name:** |  |
| **Contact address:** |  |
| **Postcode:** |  |
| **Telephone number(s):** |  |
| **Email address:** |  |
| **Confirm highest qualification** (MSc/Degree): |  |
| **Proposed or qualification/award claiming against** *(for example, BA (Hons) Business Studies)***:** |  |
| **Classification** (1st/2:1/2:2): |  |
| **Awarding university:** |  |
| **Date awarded:** (include a copy of your certificate within this portfolio – section 8) |  |
| **Proposed field of nursing** (Adult, Mental Health, Child or Learning Disabilities): |  |

***On completion of portfolio, please sign here to confirm that all details are complete and as stated.***

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| **Applicant signature:** |  |
| **Print name:** |  |
| **Date:** |  |

**Please note:** Allportfolios will be marked against the Level 7 (MSc) University generic marking criteria (see generic marking criteria). RPL portfolios of evidence for advanced standing into Year 2 of the programme will be assessed against the following criteria:

* **Authenticity** – proof that the student has completed the work and/or evidence that supports their claim (can include testimonies)
* **Validity** – the evidence and the learning outcomes claimed have a coherent match
* **Sufficiency** – the evidence, including reflection, has sufficient breadth to demonstrate all the outcomes claimed
* **Currency** – the evidence is capable of proving that the learning is of contemporary relevance or has a current application
* **Quality** – the evidence demonstrates the required level of learning achievement

**Evidence to support achievement of outcome**

Applicants must demonstrate *how they have achieved* all of the outcomes listed within this document. Testimonies from colleagues/managers, previous assessments, certificates, reflections from study days, evidence of further research etc. can also be included to support your reflections. However, your portfolio needs to be submitted as one complete document (no additional files will be considered). Any attachments or links should be embedded within this document.

**How to present your portfolio**

This document provides you with a clear structure. All portfolio must all adhere to the School of Health & Life Sciences guidelines for presentation and referencing, and guidelines for confidentiality and consent. Word count: maximum 250 words to meet each outcome (see below).

**Assessment of claims**

The course leader (or nominated person) is responsible for assessing claims against relevant learning outcomes and assessment criteria. All claims for advanced standing into Year 2 of the MSc Nursing course will also be made available to the relevant external examiner (this is an NMC requirement).

**Notification process**

The portfolio will be reviewed within the shortlisting process. Following this you will be notified if you have been successful in securing an interview.

**Page numbers will need to be added prior to submission to accurately represent your RPL portfolio of evidence**

**CONTENTS Page**

Section 1: Basis of the claim, to be completed by the applicant

Section 2: Management/work experience

Section 3: Progress record

Section 4: Stage Outcomes - Personal and Transferable Skills

Section 5: Stage Outcomes - Research, Knowledge and Cognitive Skills

Section 6: Stage Outcomes - Professional Skills

Section 7: Confirmation of paid and/or voluntary hours worked

Section 8: Degree certificate

Section 9: Maths and English certificate

Section 10: Certificates, testimonies and/or any other evidence

(unless you have previously added links to certificates within each

outcome box

**Section 2: Management/work experience**

List the jobs you have held paid and/or voluntary which are relevant to your experiential learning claim. **You must include evidence in your portfolio to substantiate and support your claim. Use additional sheets if necessary.**

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| **Employer/organisation:** | Company name:  Address:  Telephone number:  Email: |
| **Your role/job title:** |  |
| **Duration of role/job:** |  |

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| --- | --- |
| **Employer/organisation:** | Company name:  Address:  Telephone number:  Email: |
| **Your role/job title:** |  |
| **Duration of role/job:** |  |

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| **Employer/organisation:** | Company name:  Address:  Telephone number:  Email: |
| **Your role/job title:** |  |
| **Duration of role/job:** |  |

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| **Employer/organisation:** | Company name:  Address:  Telephone number:  Email: |
| **Your role/job title:** |  |
| **Duration of role/job:** |  |

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| **Section 3 – *To be completed by Teesside University staff.*** | | |
|  | | |
| **Progress record** | | |
| **School:** | School of Health and Life Science | |
| **Date claim received:** |  | |
| **Name of course leader or representative:** | Kelly Rowe | |
| **Signature of course leader or representative:** |  | SUPPORTED: YES NO |

**List of professionals/supervisors/managers who have verified evidence within this portfolio**

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| **First name** | **Surname** | **Designated job title** | **Signature** | **Initials** | **Contact details** |
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**Section 4 Stage Outcomes - Personal and Transferable Skills**

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|  | Stage 1 NMC Level 4 outcomes  **PTS –** Personal and Transferable Skills  **Please complete each box – maximum word count 250 words per box** | Pass/refer | Evidence verified by: |
| PTS1 | Demonstrate knowledge and understanding of the concepts of health with an emerging ability to critically engage in discussion relating to strategies to promote healthy lifestyles and behaviour  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  | Name, signature and role title |
| PTS2 | Demonstrate and articulate self-awareness, resilience and the ability to communicate with others using a variety of evidence-based communication strategies. Participate in effective team working to promote a high quality, evidence-based service user experience  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |
| PTS3 | Demonstrate the ability to identify, prioritise and communicate own learning and take responsibility for personal and professional development.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |
| PTS4 | Understanding the concepts of advocacy and autonomy contribute to the promotion of the rights of all to health, safety and wellbeing, understand the need to work in partnership to minimise risk and safeguard others in accordance with local, national and legislative frameworks and use communication skills to support individualised care and the independence of service users.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |
| PTS5 | Demonstrate professionalism and leadership qualities when working with others and recognise the principles that underpin ethical and anti-discriminatory practice.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |
| PTS6 | Identify and discuss the fundamental elements of effective team working to deliver and evaluate high quality care to enhance the service user experience. Participate in supervision, feedback and feed forward processes to develop knowledge and understanding to inform future learning.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |

**Section 5 Stage Outcomes - Research, Knowledge and Cognitive Skills**

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|  | Stage 1 NMC Level 4 outcomes  RKC – Research, Knowledge and Cognitive Skills  **Please complete each box – maximum word count 250 words per box** | Pass/refer | Evidence verified by: |
| RKC1 | Develop a sound understanding of research methods, ethics and its governance settings.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  | Name, signature and role title |
| RKC2 | Locate, select and critically evaluate local and national data and understand the importance of contemporary knowledge and understanding when working in a health and social care setting.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |
| RKC3 | Develop a broad understanding of the principles underpinning risk management and the application of harm reduction strategies.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |
| RKC4 | Develop a broad understanding of the principles of partnership and collaboration in health and social care.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |
| RKC5 | Develop understanding of the different roles and responsibilities within a health, wellbeing or social care team.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |
| RKC6 | Demonstrate a sound understanding of the application of literacy, numeracy, digital and technological skills to support progression in higher education.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |

**Section 6 Stage Outcomes - Professional Skills**

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|  | Stage 1 NMC Level 4 outcomes  PS – Professional Skills  **Please complete each box – maximum word count 250 words per box** | Pass/refer | Evidence verified by: |
| PS1 | Demonstrate partnership working with service users and articulate how this will promote independence.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  | Name, signature and role title |
| PS2 | Demonstrate knowledge and skills required to support vulnerable people in a health, wellbeing or social care setting.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |
| PS3 | Identify and apply appropriate interpersonal communication skills in the context of a health, wellbeing or social care environment.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |
| PS4 | Demonstrate high standards of safe, effective and efficient care to meet the needs of service users in a health, wellbeing or social care setting.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |
| PS5 | Utilise technology systems and digital information platforms to search for data and articulate how this can inform decision-making.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |
| PS6 | Demonstrate professional behaviour by practising in accordance with legal, ethical, regulatory and governance frameworks. Understand the importance of appropriately reporting any situation that could result in poor service user outcomes.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |
| PS7 | Understand the principles of clinical governance frameworks and work within the scope and limitations of own practice to ensure service user safety.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |
| PS8 | Demonstrate the ability to listen effectively to service users and understand their experiences, needs and preferences to enable participation in person-centred decision-making.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |
| PS9 | Demonstrate a sound understanding and basic application of the principles of infection prevention and control.  **Please provide a written reflection here, which demonstrates how you have achieved this outcome. Cross-reference to any supporting certificates or testimonies:** |  |

**Section 7 Confirmation of paid and/or voluntary hours worked**

**To be personalised and completed by your supervisor/manager(s). Confirmations need to total 500hrs.**

I can confirm that **(please enter name of applicant)** has worked for **(please complete number of hours)** hours in a health and/or social care setting, from **(please complete date)** to **(please complete date).**

Signature…………………..

Role title…………………...

Organisation……………………

Email address…………………..

Date……………….

**Use further confirmations below, only if needed.**

I can confirm that **(please enter name of applicant)** has worked for **(please complete number of hours)** hours in a health and/or social care setting, from **(please complete date)** to **(please complete date).**

Signature…………………..

Role title…………………...

Organisation……………………

Email address…………………..

Date……………….

I can confirm that **(please enter name of applicant)** has worked for **(please complete number of hours)** hours in a health and/or social care setting, from **(please complete date)** to **(please complete date).**

Signature…………………..

Role title…………………...

Organisation……………………

Email address…………………..

Date……………….

**All certificates need to be presented within this portfolio so they can be viewed by the marker and external examiner. You could scan, attach photos or insert screenshots or links. Ensure links work and are accessible prior to submission.**

**Section 8:** Attach yourDegree certificate(s) here

**Section 9:** Attach your Maths and English certificates here

**Section 10:** Attach your additional evidence such as certificates, testimonies and/or any other evidence (unless you have previously added links to certificates within each outcome box). When adding certificates please cross reference then within the appropriate stage outcome(s).

End of portfolio