



Teesside University Smart Card (TUSC)

A Teesside University Smart Card (TUSC) is:

- Your Library card
- Your ID card
- Used for access to buildings and car parks

It holds your University identity number. It is required for borrowing and renewing library items in the Library, Library self-service, self-service printing (MyPrint) for students and access to buildings and car parks on campus.

Guidelines for TUSCs

- Your TUSC should be kept with you at all times as it is required when using facilities in the Library, items cannot be borrowed without it
- A TUSC lasts for the duration of your course, employment or association with the University
- When you finish your course/employment/association you should return your TUSC to the Library
- Do not loan your TUSC to anyone else – you are responsible for all items issued to your TUSC. If you require a third party to collect items on your behalf, you should give them your TUSC along with a signed letter of authority from yourself giving permission for the third party to use your TUSC. Details are available from the Library website at <https://www.tees.ac.uk/library> select 'Borrow, renew, return' from the homepage
- Replacement TUSCs can be purchased from the online shop at a charge of £5 (<https://onlineshop.tees.ac.uk/product-catalogue/campus-services/replacement-tusc>) and collected from the Student Life building in Middlesbrough Campus Heart, your old TUSC will no longer be valid
- If your card is merely damaged, then please visit the Library at Middlesbrough Campus, and present the old card, there is no charge for replacing damaged cards
- Students can use TUSCs to access University MyPrint services but will need to register and credit their account first at <https://apps.tees.ac.uk/mytusc>. Staff and Associates can also use their TUSC for printing and photocopying. All costs incurred will be charged to your School / Dept
- Any queries relating to access to buildings or car parks should be directed to Campus Facilities who are based in room M2.08 in Middlesbrough Tower or ext. 2042

