

## USE OF THE UNIVERSITY'S LOGO ON RESEARCH STUDENT WORK

### THE PROCESS FOR RESEARCH STUDENTS AND THEIR SUPERVISORS

- The NHS Research Governance Framework<sup>1</sup> requires that all sponsors' logos are displayed on research project work. The University of Teesside's guidelines on the use of the logo states that "The use of the logo is not permitted on student work, including assignments, essays, reports etc"<sup>2</sup>
- Following discussions between the Dean of the Graduate Research School, the Director of CCU, and the University's Legal Services Manager, it was agreed that all students who carry out their research projects as placements within the NHS would be permitted to use an amended version of the logo which includes a statement clarifying the sponsor relationship between the University and the NHS.
- The GRS will be responsible for maintaining a central listing of students who intend to use this amended version of the logo in their research project report. This list should be compiled via the current ethics approval process which should include a question relating to whether the student needed to use this logo on their questionnaires or final reports, and if so that they needed to inform GRS.
- **ANY STUDENT WHO NEEDS TO USE THE UNIVERSITY LOGO ON RESEARCH DOCUMENTS FOR THE PURPOSES OF NHS OR OTHER EXTERNAL BODY'S RESEARCH ETHICS OR GOVERNANCE PROCEDURES MUST USE AN AMENDED LOGO.**
- **THE PROCESS IS AS FOLLOWS: THE SUPERVISOR OF THE RESEARCH STUDENT MUST REQUEST THE USE OF THE LOGO. USE OF THE APPROVED LOGO WILL BE MONITORED BY THE GRADUATE RESEARCH SCHOOL. TO USE THE LOGO FOR RESEARCH GOVERNANCE PURPOSES, PLEASE CONTACT DR ANDREW RAWNSLEY: [a.rawnsley@tees.ac.uk](mailto:a.rawnsley@tees.ac.uk)**
- **PLEASE NOTE THAT THIS DOES NOT APPLY TO STAFF OF THE UNIVERSITY OF TEESSIDE, BUT ONLY FOR STUDENT PROJECTS.**

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<sup>1</sup> [http://www.dh.gov.uk/en/Publicationsandstatistics/Publications/PublicationsPolicyAndGuidance/DH\\_4108962](http://www.dh.gov.uk/en/Publicationsandstatistics/Publications/PublicationsPolicyAndGuidance/DH_4108962)

<sup>2</sup> [http://www.cwis.tees.ac.uk/ccu/default.cfm?cat\\_id=1584&dept\\_id=1](http://www.cwis.tees.ac.uk/ccu/default.cfm?cat_id=1584&dept_id=1)